



BARTLEY SECONDARY SCHOOL

10 JALAN BUNGA RAMPAI SINGAPORE 538403

TEL: 62889013 FAX: 62805595

Email: bartley_ss@moe.edu.sg

1 Jul 2025

Dear Parents / Guardians,

Greetings from Bartley Secondary School! I hope that you and your child have had an enjoyable break.

The focus for the last school term (Term 2) continued to be about establishing a disciplined and vibrant school tone to nurture Bartleyans as Disciplined Learners, Principled Leaders and Compassionate Contributors. It gives me great pleasure to share with you that many Bartleyans have been observed to demonstrate good attitude towards learning and have shown the determination to succeed in their endeavours. We want to continue to build on their positivity and nurture them to achieve their personal best.

On being Disciplined Learners, our Sec 1 students received their Personal Learning Devices (PLD) on 9 April 2025. This is an opportunity for them to develop self-directedness, critical thinking, information management skills and communication skills. On being Principled Leaders, our graduating cohort of students had their CCA Passing Out on 24 Apr 2025, a significant milestone in their journey at Bartley Sec. We wish them the very best as they continue their growth as leaders beyond Bartley. As Compassionate Contributors, our Bartleyans continue to give back to the school community and beyond the school. This year, they shared notes of appreciation to our SAF, SCDF and MOH officers involved in relief efforts following the earthquake in Myanmar.

As part of the school's effort to promote healthy living, the school continued with Fruity Friday this year. We are grateful for the support provided by the parents in our Parent Support Group to prepare and distribute the fruits. The event was well-received by the students and the school will continue organising Fruity Days in Semester 2, and I hope more parents can come forward to support the event.

In this letter, I would like to provide you with some updates on our school events in Term 2 as well as important notices for the upcoming Term 3.

UPDATES ON TERM 2

1. ELHUMANATION WEEK

ELhumanation Week was held from 01 – 04 Apr 2025, a collaboration between the English Language and Literature Department and the Humanities Department. The event aimed to allow students to engage in real-life applications of classroom learning and inspire an appreciation for the English Language and Humanities. A variety of activities were organised, including a Book Buzz by the National Library Board and introducing students to books about diversity. The Secondary Three Express and Normal (Academic) students took part in a situational writing competition organised by the National Organ Transplant Unit (NOTU). Alongside Mother Tongue Fortnight, there were also other activities such as a Language and Humanities game show where students of different levels paired with teachers and competed against each other, a movie screening, and shape poetry writing for Secondary One Literature students. Overall, students responded positively and immersed themselves in authentic learning experiences through the diverse activities.



Disciplined Learners. Principled Leaders. Compassionate Contributors.

2. MOTHER TONGUE LANGUAGE FORTNIGHT

- 2.1. The 2025 MTL Fortnight was held between 24 Mar and 04 Apr 2025 with the objective of engaging students in the learning of their respective MTL through interactive and experiential learning in cultural and language activities.
- 2.2. Our Chinese Language students participated in the handicraft making of xiang nang, scented sachets used in China. They also played diabolo as well as Chinese chess. Our Malay Language students learnt Silat, performed Dikir Barat, and learnt to create a vlog. They also played traditional games. The Tamil Language students were engaged in traditional Tamil games and took part in an ICT quiz on Tamil culture and language. The girls also learnt Karagam dance and the boys played Paraiyaatam drums. Overall, students were very positive about the experience and immersed themselves in the authentic learning of their MTL through the activities.

3. COMMENDATION DAY

The school held our Commendation Day on 09 May 2025. This was a day when we celebrated our Bartleyans' achievements and we took the chance to showcase our students' talents to our BSS community. Our Red Cross Youth Unit led the other Uniformed Groups in the parade. Besides the presentation of the academic awards, we also celebrated our students' achievements in the areas of their Co-Curricular Activities and Character Development. Our Performing Arts Groups also entertained us with their performances. It was certainly a day to remember.

4. CCA ACHIEVEMENTS

- 4.1. Our Sports Groups successfully completed the Division 'B' Games at National School Games (NSG). Our student athletes have trained hard to prepare for the competitions and we are inspired by the courage and optimism they have demonstrated even when they had to face strong opponents.

CCA	Division	Achievement
Football	B Division	NSG League 1 (Top 16)
Volleyball		Participation in NSG
Netball		Participation in NSG
Basketball		Participation in NSG
Takraw		Participation in NSG

- 4.2. The school continues to support our students' passion in their individual sporting endeavours. We would like to congratulate the following students:

2025 SSSC Taekwondo (Poomsae)		
Name	Category	Award
Ezra Goh Jit Ching (3R3)	Blue/3	4th
Dayrius Low Ding Heng (1C8)	Poom/2	1st
Chiang Yeo Le Nigel (1C2)	Poom/1	3rd

- 4.3. Our Uniformed Groups have continued to sustain the legacy of their seniors and achieved excellent outcomes as follows:

- Distinction for NPCC, NCC (Land) and NCC (Air)
- Gold for Red Cross Youth

Our senior students were also identified to receive top cadet awards for their dedicated participation and leadership to their CCA:

CCA	Student	Award
NPCC	Schylar Heng Siao-Wu (4E1)	NPCC SPF Badge
NPCC	Sing Zheng Xun (4E3)	NPCC SPF Badge
Red Cross	Vo Ai Duy (4E1)	Red Cross Youth (RCY) Director Award
NCC (Land)	Seo Tho Yu Heng, Frederick (4E2)	NCC Outstanding Cadet Award
NCC (Land)	T Madan S/O Thenarasu (4E6)	NCC Outstanding Cadet Award
NCC (Air)	Baron Peh Kai Jie (4E5)	NCC Outstanding Cadet Award
NCC (Air)	Shakira Natasha Binte Muhammad Fairuz (4E5)	NCC Outstanding Cadet Award

We are very encouraged by our Bartleyans' commitment to learning and giving their best.

NOTICES FOR TERM 3

5. COMMITMENT TO EXCELLENCE – SELF-DISCIPLINE

- 5.1. The school rules, which can be found on the school website (<https://www.bartleysec.moe.edu.sg/information/students/school-rules-n-regulations/>), are meant to help our students develop self-discipline, as well as create a conducive, safe and orderly environment in school where learning can take place effectively. Please take some time to go through the school rules with your child/ward, so that he/she can work on his/her commitment to Excellence accordingly.
- 5.2. To nurture our students as Disciplined Learners, the school implemented “Homework Club”, an after-school programme to provide structured time for students who are frequently experiencing difficulties with timely homework submission. It will be held on either Mondays (3.00pm to 4.30pm) or Wednesdays (3.30pm to 5.00pm), with on-site teacher supervision. You will be notified by your child's/ward's subject teacher if he/she is required to attend this after-school programme

6. ATTENDANCE AND PUNCTUALITY

- 6.1. For students to do well in school, it is important that they attend school regularly and punctually so that they do not miss out on the lessons and teachers' instructions. Students who are absent from school are to submit the relevant document(s) excusing their absence on the day they return to school. Students who fail to submit the document(s) supporting their absence within 5 working days of their return to school may face disciplinary action. **Per year**, the school will accept up to a **maximum of 10 letters** from parents/guardians to account for their child's/ward's absence from school. Please take note that these letters are not accepted for your child's/ward's absence from School Weighted Assessments or National Examinations.
- 6.2. It is also important for students to participate actively in CCA so that they have a full learning experience. We seek continued support from parents to ensure that your child comes for school and CCA regularly and punctually.
- 6.3. Please note that your child/ward will be considered late for school should he/she arrive at the class or assembly area after 7.45 am. He/She will be directed to report his/her attendance at the General Office. An SMS will be sent to the registered official guardian by 9.30 am on days that your child/ward is absent from school.

7. STUDENT WELL-BEING AND DEVELOPING GOOD HABITS

- 7.1. We will continue to promote the well-being of our students through guiding them to build a sense of positivity and resilience. We also highlighted that the students should interact respectfully and graciously with one another as members of the Bartley family. We encourage parents to work with us, reiterating to our children the importance of healthy habits, respectful interactions and a growth mindset.
- 7.2. It is also important that our students practise responsible use of their mobile devices and Personal Learning Devices (PLDs). We would like to highlight that teachers expect mobile phones to be kept away during curriculum time and other school programmes, including CCA. Any use during these times must be with explicit permission from the teacher-in-charge. The PLDs are also to be used only for learning purposes. We emphasised to our students that mobile devices and PLDs should not be used for undesirable activities. We will continue to educate our students to be safe and responsible users of technology and would like to work closely with parents/guardians to manage device usage. Parents/Guardians could refer to the school webpage (<https://www.bartleysec.moe.edu.sg/acceptable-use-policy/>) for our Acceptable Use Policy (AUP) Agreement.
- 7.3. The digital environment is very much a part of our students' lives. As a school, we endeavour to provide a positive learning environment and encourage all our students to be positive peer influences. We seek support and assistance from parents/guardians to actively supervise and monitor your child's/ward's use of mobile devices and online platforms to ensure these are used meaningfully and healthily.

8. KEY ACTIVITIES IN TERM 3

The key school activities scheduled for Terms 3 and 4 can be found in **Annex A**. We seek your cooperation in ensuring your child/ward's participation in and/or preparation for the various activities the school has planned for them.

9. LEARNERS FOR LIFE (LFL) DAY

- 9.1. The school will continue with Learners for Life (LfL) Day for Sec 1 to 3 students in Term 3. The dates for LfL can be found in Annex A and will be published on our school website calendar at <https://www.bartleysec.moe.edu.sg/school-calendar/>. Lesson instructions will be disseminated via the students' Student Learning Space (SLS) planner.
- 9.2. Sec 1 to 3 students will have LfL Day for three consecutive dates, 15 to 17 Jul 2025. This is to coincide with the period of GCE 'N' and 'O' Level Oral Examinations while the teachers are away for examination duties. The well-being check routine and dissemination of lesson instructions will continue as usual.
- 9.3. LfL Day will cease for Sec 4 & 5 students in Semester Two and they will report to school by 7.45am. The school will begin national examination preparatory sessions for all graduating students on the following Fridays: 04 Jul, 25 Jul, 01 Aug, 15 Aug, 29 Aug and 19 Sep 2025. Please refer to **Annex B** for the schedule. Students can return home once they have completed the preparatory lessons with their respective subject teachers.
- 9.4. Sec 4 & 5 students taking 'N' and 'O' Level Oral Examinations between 15 and 17 Jul 2025 will receive separate instructions for their reporting time. Students can refer to their entry proof for their examination dates. They will remain at home for home-based learning if they do not have an exam during this period of time.

10. GCE 'O' LEVEL MOTHER TONGUE LANGUAGES LISTENING COMPREHENSION EXAMINATIONS, 08 JUL 2025

The school will be conducting the above-mentioned examination on 08 Jul 2025 between 1.30pm and 5.00pm. Sec 4 & 5 students taking the examinations will be given separate instructions for their reporting time. In preparation for the examinations, all students (Sec 1 to 3, 4NA & 4NT) will be dismissed earlier at 12.45pm that day.

11. SCHOOL SAFETY: TEMPERATURE-TAKING EXERCISE (09 JUL 2025)

As part of maintaining emergency readiness, the school will be conducting the half-yearly Temperature-Taking Exercise on Wed 09 Jul 2025. Students will be expected to take their temperature using the oral digital thermometer (ODT) and report their reading and well-being status to their Form Teachers. We seek your assistance to remind your child/ward to get his/her ODT ready for this exercise and bring it with him/her on Tue 08 Jul and Wed 09 Jul 2025.

12. PRELIMINARY EXAMINATIONS FOR SEC 4 & 5 STUDENTS

12.1. The graduating cohort will be sitting for their Preliminary Examination during the following periods:

Sec 4NA, 4NT students	Window 1: 23 Jul to 24 Jul	'N' Level EL Listening Comprehension and MTL Listening Comprehension
	Window 2: 29 Jul to 7 Aug	All written 'N' Level papers
Sec 4E, 5NA students and Sec 4N OOS students	Window 1: 15 – 21 Aug	'O' Level Science Practical
	Window 2: 19 Aug	'O' Level EL Listening Comprehension
	Window 3: 25 Aug to 3 Sep	All written 'O' Level papers

12.2. Details of the Preliminary Examinations will be issued to your child/ward by the following dates:

Date for Release of Schedule	Levels
03 Jul 2025	Sec 4N
11 Jul 2025	Sec 4E and 5N

12.3. As part of our collaborative effort with you in developing and nurturing your child/ ward, we would be grateful if you could supervise your child/ ward in his/ her revision and ensure that he/ she prepares himself/ herself adequately for the examinations.

13. NATIONAL DAY & TEACHER'S DAY CELEBRATIONS

13.1. The school will be celebrating National Day on 08 Aug 2025 and Teacher's Day on 04 Sep 2025 respectively. All students are to attend school that day and the school programme will end at 11.15am on 08 Aug 2025 and 10.45am on 04 Sep 2025 respectively.

13.2. The school campus will close earlier at 2.30pm for a staff event on 29 Aug 2025. Lessons for all students remain unaffected. All Sec 1 to 3 students will have their scheduled Learners for Life Day. Sec 4 & 5 students will continue to attend school until 12.45pm as usual.

14. USE OF LOCKERS IN CLASSROOMS

- 14.1. Every student is provided a locker in his/her form classroom to safekeep his/her mobile phone and PLD. The school requires all students to place their mobile phones in the locker to ensure that they are not distracted unnecessarily from learning during school hours. They are reminded to ensure their lockers are secured properly with a lock. Students can also place their PLDs in the lockers for safekeeping.
- 14.2. With the introduction of more subject-based banding, students frequently have to move to different learning venues for lessons. The school has observed students returning to their form class to retrieve learning materials. To reduce time loss from learning, students are strongly encouraged to bring their bags and learning materials with them.

15. REFRESHING SCHOOL ENVIRONMENT

The school endeavours to create a good physical environment for students and staff. The repainting work with heat-reflective paint for the school is completed. The students can also look forward to a new Student Services Hub set up for counselling support as well as improved surfaces for Parade Square and Lower ISH court. The school will continue its upgrading works in the next half of the year.

16. PARENTING RESOURCES

We appreciate the challenges of parenting and would like to introduce parenting resources to you. MOE has launched a parenting-focused Instagram account, @parentingwith.moesg, as part of MOE's efforts to engage and partner parents. MOE hopes to connect with parents better via the account by sharing tips and MOE resources, celebrating the ups and downs of your parenting journey, and growing with you as a community by inspiring and supporting each other through shared experiences. Do follow the account, share your experiences and invite your parent friends into this community. You may also find more useful parenting resources through MOE Parent Kit available at <https://www.moe.gov.sg/parentkit>.

17. STAYING CONNECTED WITH SCHOOL

- 17.1. We invite you to stay connected with us by visiting our school website and social media sites at Facebook (www.facebook.com/OfficialBartleySecondarySchool), X (<https://x.com/bartleysecsg>) and Instagram (@bartleysecondaryschool) to see updates about the school. You can also view the school calendar of events published through our school calendar at <https://www.bartleysec.moe.edu.sg/information/students/school-calendar/>.
- 17.2. We would like to inform parents/guardians that photographs or video images of students or their parents/legal guardians may be taken during school activities and events such as classroom lessons, CCA, school camps or school concerts. The school may use and publish such photographs or video recordings in school publications, the school's website, social media channels or other communication channels. If you have any concerns, please approach the school through your child's/ward's Form Teacher or Year Head.

18. CONCLUSION

- 18.1. We believe that it takes a community to nurture our young minds. A strong home-school partnership will contribute greatly to the child's success in school. Therefore, we hope to work closely together with parents to provide our children the best opportunities to learn and grow. I welcome parents to contact the school to discuss your concerns or provide your feedback. Together, we can nurture every Bartleyan as **Disciplined Learners, Principled Leaders** and **Compassionate Contributors**, grounded in our **C.O.R.E. values**.

- 18.2. We request for you to complete and return the acknowledgement form (**Annex C**) via your child/ward's Form Teacher. You may also submit your acknowledgement via Parent Gateway (PG) for parents who have a PG account. Should you have any questions or need any clarifications, please contact us at 62889013 or email: bartley_ss@moe.edu.sg.
- 18.3. We look forward to a fruitful and meaningful Term 3 with our students. Thank you for your continued support as we work towards empowering every Bartleyan to be Disciplined Learners, Principled Leaders and Compassionate Contributors.

Thank you.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Britta Seet', written in a cursive style.

Ms Britta Seet
Principal

Secondary 4 & 5
Key Activities for Term 3, 2025

S/No.	Date	Activity	Remarks
1.	4 Jul	Learners for Life Day	<ul style="list-style-type: none"> Timed Practice for Sec 4/5 students in school Schedule will be shared with students via subject teachers
2.	7 Jul	Youth Day	School Holiday
3.	8 Jul	O Level MTL/MTLB Listening Comprehension Exam	Students not taking the exam will be dismissed from school at 12.45pm
4.	9 Jul	Temperature Taking Exercise	All students are required to bring a working thermometer from 30 June, in preparation for the actual temperature-taking on 9 July.
5.	14 – 18 Jul	O/N(A)/N(T) Level Oral Exam for EL/MTL/HMTL	
6.	18 Jul	Lessons will follow Even Week timetable	
7.	25 Jul	Learners for Life Day	<ul style="list-style-type: none"> Sec 4/5 students will report to school for timed practices and ASP Schedule will be shared with students via subject teachers
8.	29 Jul – 7 Aug	4N Preliminary Exams	
9.	1 Aug	Learners for Life Day	<ul style="list-style-type: none"> Sec 4E5NA students will report to school for timed practices and ASP 4NA Preliminary Examinations Schedule will be shared with students via subject teachers
10.	8 Aug	National Day Celebrations	Students will be dismissed at 11.15am.
11.	11 Aug	Day after National Day	School Holiday
12.	15 Aug	Learners for Life Day	Sec 4/5 students will report to school for timed practices and ASP Schedule will be shared with students via subject teachers
13.	25 Aug – 3 Sep	4E/5N Preliminary Exams	
14.	29 Aug	Learners for Life Day	<ul style="list-style-type: none"> Sec 4NA students will report to school for timed practices and ASP 4E5NA Preliminary Examinations
15.	4 Sep	Teachers' Day Celebrations	Students will be dismissed at 10.45am
16.	5 Sep	Teachers' Day	School Holiday
17.	6 – 14 Sep	Term Break	School Holiday

Secondary 4 & 5
Key Activities for Term 4, 2025

S/No.	Date	Activity	Remarks
1.	15 – 25 Sep	GCE 'N' Level Written Examinations (Part 1)	
2.	16 Sep	GCE 'N' Level Listening Comprehension Exam (EL(NA) & BMTL)	Students not taking the exam will be dismissed from school by 12.45pm
3.	17 Sep	GCE 'N' Level Listening Comprehension Exam (EL(NT) & MTL)	Students not taking the exam will be dismissed from school by 12.45pm.
4.	19 Sep	Learners for Life Day	<ul style="list-style-type: none"> • Sec 4E5NA students will report to school for timed practices and ASP • Schedule will be shared with students via • subject teachers
5.	24 Sep	GCE 'N' Level Mobile Robotics Examinations (Practical)	
6.	25 Sep	GCE 'N' Level Computer Applications (Practical)	
7.	3 Oct	Farewell Assembly for Sec 4/5 Graduates	<ul style="list-style-type: none"> • Last day of school for all Sec 4 & 5 students • More details to be shared later
8.	6 – 14 Oct	GCE 'N' Level Written Examinations (Part 2)	<ul style="list-style-type: none"> • Sec 4E & 5N students are not required to return to school for formal lessons. • Students may make arrangement to meet subject teachers for consultation
9.	8 Oct	<ul style="list-style-type: none"> • GCE 'O' Level Listening Comprehension Exam (EL) • GCE 'O' Level Listening Comprehension Exam (MTLB) 	
10.	16 Oct – 10 Nov	GCE 'O' Level Written Examinations	
11.	20 Oct	Deepavali	Public Holiday
12.	11 Nov	Graduation Lunch for Sec 4/5 Students	More details to be shared later

Annex B

Course	4 July 2025, Friday		25 July 2025, Friday		1 Aug 2025, Friday	
O Level	0800 – 0945	SS (1h 45m)	0800 – 1015	Math P1 (2h 15m)	0800 – 0950	EL P1 (1h 50m)
	1000 – 1035	Break	1025 – 1055	Break	1000 – 1035	Break
	1045 – 1235	EL P2 (1h 50m)	1100 – 1245	Physics P2 (1h 45m)	1045 - 1235	EL P2 (1h 50m)
			1100 – 1215	Science P2 or Science P4 (1h 15 m)		
NA Level	0800 – 1000	Math P1 (2h)	0800 – 1000	Math P2 (2h)	4NA/NT Preliminary Examinations	
	1010 – 1045	Break	1010 – 1045	Break		
	1100 – 1215	Science P3 & P4 (1h 15m)	1100 – 1215	Science P1 & P2 or Science P5 & P6 (1h 15m)		
NT Level	0800 – 0900	Science P2 (1h)	0800 – 0930	Math P2 (1h 30m)		
	0910 – 0945	Break	0940 – 1015	Break		
	1000 – 1130	Math P1 (1h 30m)	1030 – 1130	Science P2 (1h)		
Course	15 Aug 2025, Friday		29 Aug 2025, Friday		19 Sep 2025, Friday	
O Level	0800 – 1015	Math P2 (2h 15m)	4E/5N Preliminary Examinations		0800 – 1015	Math P1 (2h 15m)
	1025 – 1055	Break			1025 – 1050	Break
	1100 – 1245	Chem P2 (1h 45m)			1100 – 1245	Biology P2 (1h 45m)
	1100 – 1215	Science P3 (1h 15m)			1100 – 1215	Science P2 or Science P4 (1h 15m)
NA Level	0800 – 0950	EL P1 (1h 50m)	0800 – 1000	MTL P1 (2h)	GCE NA/NT Level Examinations	
	1000 – 1035	Break	1010 – 1045	Break		
	1045 – 1235	EL P2 (1h 50m)	1100 – 1230	MTL P2 (1h 30m)		
NT Level	0800 – 0920	EL P1 (1h 20m)	0800 – 0830	BMTL P1 (30m)		
	0930 – 1015	Break	0845 – 0930	Break		
	1030 – 1150	EL P2 (1h 20m)	0945 – 1025	BMTL P2 (40m)		

ACKNOWLEDGEMENT & CONSENT FORM

From:

The Parent/Guardian* of _____ (Sec _____)

2025 Secondary 4/5 Principal's Letter (Term 3)

Thank you for keeping me informed regarding the above-mentioned.

We can be reached at the following contact numbers:

Name of Parent /Guardian*		
Relationship to Pupil	Father / Guardian *	Mother / Guardian *
Home Telephone No.		
Handphone No.		
Office No.		

**delete where appropriate*

Remarks (if any)

Signature of Parent / Guardian_____
Date