



BARTLEY SECONDARY SCHOOL

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1 Jul 2025

Dear Parents / Guardians,

Greetings from Bartley Secondary School! I hope that you and your child have had an enjoyable break.

The focus for the last school term (Term 2) continued to be about establishing a disciplined and vibrant school tone to nurture Bartleyans as Disciplined Learners, Principled Leaders and Compassionate Contributors. It gives me great pleasure to share with you that many Bartleyans have been observed to demonstrate good attitude towards learning and have shown the determination to succeed in their endeavours. We want to continue to build on their positivity and nurture them to achieve their personal best.

On being Disciplined Learners, our Sec 1 students received their Personal Learning Devices (PLD) on 9 April 2025. This is an opportunity for them to develop self-directedness, critical thinking, information management skills and communication skills. On being Principled Leaders, our graduating cohort of students had their CCA Passing Out on 24 Apr 2025, a significant milestone in their journey at Bartley Sec. We wish them the very best as they continue their growth as leaders beyond Bartley. As Compassionate Contributors, our Bartleyans continue to give back to the school community and beyond the school. This year, they shared notes of appreciation to our SAF, SCDF and MOH officers involved in relief efforts following the earthquake in Myanmar.

As part of the school's effort to promote healthy living, the school continued with Fruity Friday this year. We are grateful for the support provided by the parents in our Parent Support Group to prepare and distribute the fruits. The event was well-received by the students and the school will continue organising Fruity Days in Semester 2, and I hope more parents can come forward to support the event.

In this letter, I would like to provide you with some updates on our school events in Term 2 as well as important notices for the upcoming Term 3.

UPDATES ON TERM 2

1. ELHUMANATION WEEK

ELhumanation Week was held from 01 – 04 Apr 2025, a collaboration between the English Language and Literature Department and the Humanities Department. The event aimed to allow students to engage in real-life applications of classroom learning and inspire an appreciation for the English Language and Humanities. A variety of activities were organised, including a Book Buzz by the National Library Board and introducing students to books about diversity. The Secondary Three Express and Normal (Academic) students took part in a situational writing competition organised by the National Organ Transplant Unit (NOTU). Alongside Mother Tongue Fortnight, there were also other activities such as a Language and Humanities game show where students of different levels paired with teachers and competed against each other, a movie screening, and shape poetry writing for Secondary One Literature students. Overall, students responded positively and immersed themselves in authentic learning experiences through the diverse activities.



Disciplined Learners. Principled Leaders. Compassionate Contributors.

2. MOTHER TONGUE LANGUAGE FORTNIGHT

- 2.1. The 2025 MTL Fortnight was held between 24 Mar and 04 Apr 2025 with the objective of engaging students in the learning of their respective MTL through interactive and experiential learning in cultural and language activities.
- 2.2. Our Chinese Language students participated in the handicraft making of xiang nang, scented sachets used in China. They also played diabolo as well as Chinese chess. Our Malay Language students learnt Silat, performed Dikir Barat, and learnt to create a vlog. They also played traditional games. The Tamil Language students were engaged in traditional Tamil games and took part in an ICT quiz on Tamil culture and language. The girls also learnt Karagam dance and the boys played Paraiyaatam drums. Overall, students were very positive about the experience and immersed themselves in the authentic learning of their MTL through the activities.

3. COMMENDATION DAY

The school held our Commendation Day on 09 May 2025. This was a day when we celebrated our Bartleyans' achievements and we took the chance to showcase our students' talents to our BSS community. Our Red Cross Youth Unit led the other Uniformed Groups in the parade. Besides the presentation of the academic awards, we also celebrated our students' achievements in the areas of their Co-Curricular Activities and Character Development. Our Performing Arts Groups also entertained us with their performances. It was certainly a day to remember.

4. CCA ACHIEVEMENTS

- 4.1. Our Sports Groups successfully completed the Division 'B' Games at National School Games (NSG). Our student athletes have trained hard to prepare for the competitions and we are inspired by the courage and optimism they have demonstrated even when they had to face strong opponents.

CCA	Division	Achievement
Football	B Division	NSG League 1 (Top 16)
Volleyball		Participation in NSG
Netball		Participation in NSG
Basketball		Participation in NSG
Takraw		Participation in NSG

- 4.2. The school continues to support our students' passion in their individual sporting endeavours. We would like to congratulate the following students:

2025 SSSC Taekwondo (Poomsae)		
Name	Category	Award
Ezra Goh Jit Ching (3R3)	Blue/3	4th
Dayrius Low Ding Heng (1C8)	Poom/2	1st
Chiang Yeo Le Nigel (1C2)	Poom/1	3rd

- 4.3. Our Uniformed Groups have continued to sustain the legacy of their seniors and achieved excellent outcomes as follows:

- Distinction for NPCC, NCC (Land) and NCC (Air)
- Gold for Red Cross Youth

Our senior students were also identified to receive top cadet awards for their dedicated participation and leadership to their CCA:

CCA	Student	Award
NPCC	Schylar Heng Siao-Wu (4E1)	NPCC SPF Badge
NPCC	Sing Zheng Xun (4E3)	NPCC SPF Badge
Red Cross	Vo Ai Duy (4E1)	Red Cross Youth (RCY) Director Award
NCC (Land)	Seo Tho Yu Heng, Frederick (4E2)	NCC Outstanding Cadet Award
NCC (Land)	T Madan S/O Thenarasu (4E6)	NCC Outstanding Cadet Award
NCC (Air)	Baron Peh Kai Jie (4E5)	NCC Outstanding Cadet Award
NCC (Air)	Shakira Natasha Binte Muhammad Fairuz (4E5)	NCC Outstanding Cadet Award

We are very encouraged by our Bartleyans' commitment to learning and giving their best.

NOTICES FOR TERM 3

5. COMMITMENT TO EXCELLENCE – SELF-DISCIPLINE

- 5.1. The school rules, which can be found on the school website (<https://www.bartleysec.moe.edu.sg/school-rules-regulations/>), are meant to help our students develop self-discipline, as well as create a conducive, safe and orderly environment in school where learning can take place effectively. Please take some time to go through the school rules with your child/ward, so that he/she can work on his/her commitment to Excellence accordingly.
- 5.2. To nurture our students as Disciplined Learners, the school implemented “Homework Club”, an after-school programme to provide structured time for students who are frequently experiencing difficulties with timely homework submission. It will be held on either Mondays (3.00pm to 4.30pm) or Wednesdays (3.30pm to 5.00pm), with on-site teacher supervision. You will be notified by your child's/ward's subject teacher if he/she is required to attend this after-school programme

6. ATTENDANCE AND PUNCTUALITY

- 6.1. For students to do well in school, it is important that they attend school regularly and punctually so that they do not miss out on the lessons and teachers' instructions. Students who are absent from school are to submit the relevant document(s) excusing their absence on the day they return to school. Students who fail to submit the document(s) supporting their absence within 5 working days of their return to school may face disciplinary action. **Per year**, the school will accept up to a **maximum of 10 letters** from parents/guardians to account for their child's/ward's absence from school. Please take note that these letters are not accepted for your child's/ward's absence from School Weighted Assessments or National Examinations.
- 6.2. It is also important for students to participate actively in CCA so that they have a full learning experience. We seek continued support from parents to ensure that your child comes for school and CCA regularly and punctually.
- 6.3. Please note that your child/ward will be considered late for school should he/she arrive at the class or assembly area after 7.45 am. He/She will be directed to report his/her attendance at the General Office. An SMS will be sent to the registered official guardian by 9.30 am on days that your child/ward is absent from school.

7. STUDENT WELL-BEING AND DEVELOPING GOOD HABITS

- 7.1. We will continue to promote the well-being of our students through guiding them to build a sense of positivity and resilience. We also highlighted that the students should interact respectfully and graciously with one another as members of the Bartley family. We encourage parents to work with us, reiterating to our children the importance of healthy habits, respectful interactions and a growth mindset.
- 7.2. It is also important that our students practise responsible use of their mobile devices and Personal Learning Devices (PLDs). We would like to highlight that teachers expect mobile phones to be kept away during curriculum time and other school programmes, including CCA. Any use during these times must be with explicit permission from the teacher-in-charge. The PLDs are also to be used only for learning purposes. We emphasised to our students that mobile devices and PLDs should not be used for undesirable activities. We will continue to educate our students to be safe and responsible users of technology and would like to work closely with parents/guardians to manage device usage. Parents/Guardians could refer to the school webpage (<https://www.bartleysec.moe.edu.sg/acceptable-use-policy/>) for our Acceptable Use Policy (AUP) Agreement.
- 7.3. The digital environment is very much a part of our students' lives. As a school, we endeavour to provide a positive learning environment and encourage all our students to be positive peer influences. We seek support and assistance from parents/guardians to actively supervise and monitor your child's/ward's use of mobile devices and online platforms to ensure these are used meaningfully and healthily.

8. KEY ACTIVITIES IN TERM 3

The key school activities scheduled for Term 3 can be found in **Annex A**. We seek your cooperation in ensuring your child/ward's participation in and/or preparation for the various activities the school has planned for them.

9. BRIEFING FOR SEC 1 PARENTS (ONLINE, 04 JUL 2025, 5.30PM)

The school will be organising a briefing for the parents/guardians of Sec 1 students for the following topics:

- (a) Outdoor Adventure Learning Camp (05 to 07 Aug 2025); and
- (b) Post-Secondary Pathways for FSBB cohorts.

A separate notification has been sent to parents/guardians via Parent Gateway. We strongly encourage all parents/guardians to set aside time to attend this online briefing. This will help you better prepare for the upcoming camp as well as understand the different options for admissions to Junior Colleges, Polytechnics and Institute of Technical Education for your child under FSBB (Full Subject-Based Banding).

10. LEARNERS FOR LIFE (LFL) DAY

- 10.1. The school will continue with Learners for Life (LfL) Day for Sec 1 to 3 students in Term 3. The dates for LfL can be found in Annex A and will be published on our school website calendar at <https://www.bartleysec.moe.edu.sg/school-calendar/>. Lesson instructions will be disseminated via the students' Student Learning Space (SLS) planner.
- 10.2. Sec 1 to 3 students will have LfL Day for three consecutive dates, 15 to 17 Jul 2025. This is to coincide with the period of GCE 'N' and 'O' Level Oral Examinations while the teachers are away for examination duties. The well-being check routine and dissemination of lesson instructions will continue as usual.

11. GCE 'O' LEVEL MOTHER TONGUE LANGUAGES LISTENING COMPREHENSION EXAMINATIONS, 08 JUL 2025

The school will be conducting the above-mentioned examination on 08 Jul 2025 between 1.30pm and 5.00pm. Sec 4 & 5 students taking the examinations will be given separate instructions for their reporting time. In preparation for the examinations, all students (Sec 1 to 3, 4NA & 4NT) will be dismissed earlier at 12.45pm that day.

12. SCHOOL SAFETY: TEMPERATURE-TAKING EXERCISE (09 JUL 2025)

As part of maintaining emergency readiness, the school will be conducting the half-yearly Temperature-Taking Exercise on Wed 09 Jul 2025. Students will be expected to take their temperature using the oral digital thermometer (ODT) and report their reading and well-being status to their Form Teachers. We seek your assistance to remind your child/ward to get his/her ODT ready for this exercise and bring it with him/her on Tue 08 Jul and Wed 09 Jul 2025.

13. WEIGHTED ASSESSMENT SCHEDULE (SEC 1-3)

13.1. Term 3 Weighted Assessment Schedule will be published on the school website by Tue 08 Jul 2025 and the detailed schedule for classes will be made available by Tue 15 Jul 2025. Weighted Assessment can provide your child/ward with timely feedback about his/her subject learning and mastery. We seek your assistance and support to ensure that your child/ward attends school regularly to minimise disruption to his/her learning.

13.2. If a student is unwell on the day of an assessment, he/she has to consult a doctor and get a medical certificate for the day of absence. The medical certificate must be submitted to the Form Teacher immediately when the student returns to school. Upon receipt of the medical certificate, the status of the assessment grade will be reflected as "MC". Proration of marks, based on the other weighted assessments for the year, will be computed and reflected in the progress report accordingly. Only medical certificates issued by doctors registered with the Singapore Medical Council are accepted.

13.3. A student without a medical certificate or a valid reason will be given zero mark for the paper that he/she has missed. Letters from parents will not be accepted. This is to maintain the authenticity of the test/examination papers and to ensure fairness for all students who have prepared and sat for the papers. While there is no retest or make-up test, students who are absent from the WAs/ examination will be given the paper for practice and to receive feedback when he/she returns to school.

13.4. The implementation of Weighted Assessments will be governed by the school rules and regulations. Students are expected to follow the instructions on the question paper and given by the invigilator. Students cannot engage in any form of communication during the assessment. Such actions are irregularities and can result in the student losing full or partial credit for his/her work. Please visit the school website for more details regarding the school's assessment policy.

14. NATIONAL DAY & TEACHER'S DAY CELEBRATIONS

14.1. The school will be celebrating National Day on 08 Aug 2025 and Teacher's Day on 04 Sep 2025 respectively. All students are to attend school that day and the school programme will end at 11.15am on 08 Aug 2025 and 10.45am on 04 Sep 2025 respectively.

14.2. The school campus will close earlier at 2.30pm for a staff event on 29 Aug 2025. Lessons for all students remain unaffected. All Sec 1 to 3 students will have their scheduled Learners for Life Day. Sec 4 & 5 students will continue to attend school until 12.45pm as usual.

15. USE OF LOCKERS IN CLASSROOMS

- 15.1. Every student is provided a locker in his/her form classroom to safekeep his/her mobile phone and PLD. The school requires all students to place their mobile phones in the locker to ensure that they are not distracted unnecessarily from learning during school hours. They are reminded to ensure their lockers are secured properly with a lock. Students can also place their PLDs in the lockers for safekeeping.
- 15.2. With the introduction of more subject-based banding, students frequently have to move to different learning venues for lessons. The school has observed students returning to their form class to retrieve learning materials. To reduce time loss from learning, students are strongly encouraged to bring their bags and learning materials with them.

16. REFRESHING SCHOOL ENVIRONMENT

The school endeavours to create a good physical environment for students and staff. The repainting work with heat-reflective paint for the school is completed. The students can also look forward to a new Student Services Hub set up for counselling support as well as improved surfaces for Parade Square and Lower ISH court. The school will continue its upgrading works in the next half of the year.

17. PARENTING RESOURCES

We appreciate the challenges of parenting and would like to introduce parenting resources to you. MOE has launched a parenting-focused Instagram account, @parentingwith.moesg, as part of MOE's efforts to engage and partner parents. MOE hopes to connect with parents better via the account by sharing tips and MOE resources, celebrating the ups and downs of your parenting journey, and growing with you as a community by inspiring and supporting each other through shared experiences. Do follow the account, share your experiences and invite your parent friends into this community. You may also find more useful parenting resources through MOE Parent Kit available at <https://www.moe.gov.sg/parentkit>.

18. STAYING CONNECTED WITH SCHOOL

- 18.1. We invite you to stay connected with us by visiting our school website and social media sites at Facebook (www.facebook.com/OfficialBartleySecondarySchool), X (<https://x.com/bartleysecsq>) and Instagram ([@bartleysecondaryschool](https://www.instagram.com/bartleysecondaryschool)) to see updates about the school. You can also view the school calendar of events published through our school calendar at <https://www.bartleysec.moe.edu.sg/information/students/school-calendar/>.
- 18.2. We would like to inform parents/guardians that photographs or video images of students or their parents/legal guardians may be taken during school activities and events such as classroom lessons, CCA, school camps or school concerts. The school may use and publish such photographs or video recordings in school publications, the school's website, social media channels or other communication channels. If you have any concerns, please approach the school through your child's/ward's Form Teacher or Year Head.

19. CONCLUSION

- 19.1. We believe that it takes a community to nurture our young minds. A strong home-school partnership will contribute greatly to the child's success in school. Therefore, we hope to work closely together with parents to provide our children the best opportunities to learn and grow. I welcome parents to contact the school to discuss your concerns or provide your feedback. Together, we can nurture every Bartleyan as **Disciplined Learners**,

Principled Leaders and **Compassionate Contributors**, grounded in our **C.O.R.E. values**.

- 19.2. We request for you to complete and return the acknowledgement form (**Annex B**) via your child/ward's Form Teacher. You may also submit your acknowledgement via Parent Gateway (PG) for parents who have a PG account. Should you have any questions or need any clarifications, please contact us at 62889013 or email: bartley_ss@moe.edu.sg.
- 19.3. We look forward to a fruitful and meaningful Term 3 with our students. Thank you for your continued support as we work towards empowering every Bartleyan to be Disciplined Learners, Principled Leaders and Compassionate Contributors.

Thank you.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Britta Seet', written in a cursive style.

Ms Britta Seet
Principal

Secondary 1
Key Activities for Term 3, 2025

S/No.	Date	Activity	Remarks
1.	30 Jun	Submission of Report Books	Parent/guardian would have signed and had conversations with child/ward.
2.	4 Jul	Learners for Life Day	Home-based Learning for Sec 1 – 3 students
3.	4 Jul	Parents Online Briefing for Sec 1 Outdoors Adventure Learning Camp and Education and Career Guidance	More details will be released through your child/ward & PG.
4.	7 Jul	Youth Day	School Holiday
5.	8 Jul	O Level MTL/MTLB Listening Comprehension Exam	<ul style="list-style-type: none"> All Sec 3 students taking Higher Mother Tongue Students not taking the examination will be dismissed from school at 12.45pm
6.	9 Jul	Temperature Taking Exercise	All students are required to bring a working thermometer from 30 June, in preparation for the actual temperature-taking on 9 July.
7.	9 Jul	Leadership Training	<ul style="list-style-type: none"> All Sec 1 to 3 domain leaders 3.45pm to 5.45pm Information will be given to the students by the respective teachers-in-charge
8.	15 – 17 Jul	Learners for Life Day	Home-based Learning for Sec 1 – 3 students
9.	18 Jul	Lessons will follow Even Week timetable	
10.	25 Jul	Learners for Life Day	<ul style="list-style-type: none"> Home-based Learning for Sec 1 – 3 students
11.	30 Jul	ICAS Training	<ul style="list-style-type: none"> Selected Sec 1 and 2 students 3.30pm – 5pm
12.	1 Aug	Learners for Life Day	<ul style="list-style-type: none"> Home-based Learning for Sec 1 – 3 students
13.	5 Aug – 7 Aug	Sec 1 Outdoor Adventure Learning Camp	More details will be released through your child/ward & PG at a later date.
14.	8 Aug	National Day Celebrations	Students will be dismissed at 11.15am.
15.	11 Aug	Day after National Day	School Holiday
16.	15 Aug	Learners for Life Day	Home-based Learning for Sec 1 – 3 students
17.	18 Aug	2025 ICAS Science assessments	Selected Sec 1 – 3 students and all Sec 3 Pure Science students
18.	29 Aug	Learners for Life Day	Home-based Learning for Sec 1 – 3 students
19.	2 Sep	Bartley Scholars Programme (BSP) Termly Meeting	Sec 1 – 3 BSP students
20.	4 Sep	Teachers' Day Celebrations	Students will be dismissed at 10.45am.
21.	5 Sep	Teachers' Day	School Holiday
22.	6 – 14 Sep	Term Break	School Holiday

ACKNOWLEDGEMENT & CONSENT FORM

From:

The Parent/Guardian* of _____ (Sec _____)

2025 Secondary 1 Principal's Letter (Term 3)

Thank you for keeping me informed regarding the above-mentioned.

We can be reached at the following contact numbers:

Name of Parent /Guardian*		
Relationship to Pupil	Father / Guardian *	Mother / Guardian *
Home Telephone No.		
Handphone No.		
Office No.		

**delete where appropriate*

Remarks (if any)

Signature of Parent / Guardian_____
Date